

# Council Meeting Agenda

Agenda for the meeting of the Real Estate Council of British Columbia to be held at 9:00a.m. on Monday, September 16, 2019 in the **Douglas Fir Room, RECBC Offices, 900-750 West Pender St, Vancouver, B.C.**

**Members:** E. Duvall (*Chair*), L. Allen, Y. Amlani, M. Chan, R. Gialloreto, R. Hanson, L. Hrycan, C. Ludgate, N. Nicholson, S. Sidhu, M. Walker, S. Heath, B. Chisholm, K. Ameyaw

**Support Staff:** D. Avren, L. Holst, N. Liddell, M. Mullarkey, M. Peters, E. Seeley, P. Skinner, D. Boyd

**Regrets:**

**Guests:** Maureen Maloney, Public Policy Professor, Simon Fraser University  
Thomas Taller, Managing Director, Policy & Oversight, OSRE  
Emily Shaw, Senior Manager, Policy and Oversight, OSRE

## WELCOME AND INTRODUCTIONS (9:00am – 9:05 am)

## CONSENT AGENDA (9:05 am – 9:15 am)

1. Approval of Agenda	Decision	E. Duvall
2. Quorum and declaration of conflicts of interest	Discussion	E. Duvall
3. Consideration of the Minutes of the July 15, 2019 meeting	Decision	E. Duvall
4. Council Meeting Staff Action Items Tracking 2019 - 2020	Information	E. Seeley
5. Response from Minister of Finance: Oversight Framework	Information	E. Seeley
6. Revised Pension Plan Motion: Executive Committee	Information	E. Seeley
7. Compliance and Legal Dispositions	Information	D. Avren
8. Revisions to Mandatory Consumer Disclosure Forms	Information	M. Peters
9. Professional Standards Manual Project	Information	P. Skinner

## BUSINESS ARISING FROM PREVIOUS MEETING (9:15– 9:30a.m)

10. Digital Toolkit for Consumer Forms (Presentation)	Information	M. Peters
11. Camp Pacific Website Contract	Decision	M. Peters

**NEW BUSINESS (9:30– 10:30a.m)**

12. Executive Officer Report	Information	E. Seeley
13. Real Estate Compensation Fund Corporation (RECFC) Board Re-appointments	Decision	E. Seeley
14. RECBC Technology Strategy	Input / Discussion	J. Plouffe
15. Settlement Conference Process	Information	D. Avren
16. Compliance and Investigations (Presentation)	Information	M. Scott

**\*\* BREAK (10:30 – 10:45a.m) \*\***

**REPORT FROM EDUCATION AND LICENSING COMMITTEE (10:45– 11:00a.m)**

17. Meeting Package from August 27, 2019	Information	S. Heath
18. Draft Meeting Minutes from August 27, 2019	Information	S. Heath

**REPORT FROM GOVERNANCE COMMITTEE (11:00 – 11:20a.m)**

19. Meeting Package from August 28, 2019	Information	R. Gialloreto
20. Draft Meeting Minutes from August 28, 2019	Information	R. Gialloreto
21. MOTION: Vacation Harmonization - Support Staff	Decision	N. Liddell
22. MOTION: Council Policy: Indemnity	Decision	D. Avren
23. MOTION: Council Policy: Whistleblower	Decision	D. Avren
24. MOTION: Minor Revisions to Delegation Matrix	Decision	D. Avren
25. MOTION: Updated CEO Job Description	Decision	R. Gialloreto

**REPORT FROM FINANCE AND AUDIT COMMITTEE (11:20 – 11:40a.m)**

26. Meeting Package from August 26, 2019	Information	L. Hrycan
27. Draft Meeting Minutes from August 26, 2019	Information	L. Hrycan
28. MOTION: Auditor Appointment	Decision	L. Holst
29. MOTION: Updated 2019/2020 Budget	Decision	L. Holst

**11:45 – 3:30 pm COUNCIL FUNCTIONING CLOSED MEETING**

**PRESENTATION**

**11:45 – 12:30p.m** Office of the Superintendent of Real Estate (To follow)

**\*\* LUNCH (12:30 – 1:00p.m) \*\***

**GUEST SPEAKER**

**1:00 – 2:00p.m** Maureen Maloney: Combatting Money Laundering in BC Real Estate

**CLOSED MEETING OF COUNCIL MEMBERS AND STAFF (2:00pm – 2:15pm)**

Real Estate Services Act Amendments	Information	D. Avren
Strategic Planning Facilitator: David Gouthro	Introduction	E. Duvall

**IN-CAMERA FUNCTIONING OF EXECUTIVE OFFICER AND COUNCIL MEMBERS (2:15pm – 3:00 pm)**

**NEXT COUNCIL MEETING:** Monday, November 18, 2019

**ADJOURNMENT**