

# Meeting Agenda

Agenda for the meeting of the Real Estate Council of British Columbia to be held at 9:00a.m on Monday, March 11, 2019 in the **Douglas Fir Room, RECBC Offices, 900-750 West Pender St, Vancouver, B.C.**

**Members:** E. Duvall (*Chair*), L. Allen, K. Ameyaw, Y. Amlani, M. Bond, M. Chan, B. Chisholm, R. Gialloreto, R. Hanson, S. Heath, L. Hrycan, C. Ludgate, E. Mignosa, N. Nicholson, S. Sidhu, M. Walker

**Support Staff:** D. Avren, L. Holst, N. Liddell, M. Mullarkey, M. Peters, E. Seeley, P. Skinner

**Regrets:**

**Guests:** Darlene Hyde, Chief Executive Officer, British Columbia Real Estate Association

Kevin Arndt, Associate Director, Licensing Education, UBC Sauder  
Devin Kanhai, Associate Director, Legal Education, UBC Sauder  
Dave Moore, Executive Director, Licensing Education Programs, UBC Sauder

Errol Samuelson, Chief Industry Development Officer, Zillow Group

**Presenters:**

**WELCOME AND INTRODUCTIONS (9:00am – 9:05 am)** E. Duvall

**CONSENT AGENDA (9:05 am – 9:15 am)**

- |   |             |           |
|---|-------------|-----------|
| 1. Approval of Agenda   | Decision    | E. Duvall |
| 2. Quorum and declaration of conflicts of interest              | Discussion  | E. Duvall |
| 3. Consideration of the Minutes of the January 21, 2019 meeting | Decision    | E. Duvall |
| 4. Staff Action Items From Council Meetings                     | Information | E. Seeley |
| 5. Committee Appointments                                       | Information | E. Duvall |
| 6. Council Member Remuneration – Fiscal Year to Date            | Information | E. Duvall |

**NEW BUSINESS (9:15 am – 10:00 am)**

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|---|-------------|-----------|
| 7. Executive Officer Report   | Information | E. Seeley |
| 8. Revisions to Consumer Disclosure Forms and Videos (Presentation to Follow) | Information | M. Peters |
| 9. Legal and Compliance Statistics  | Information | D. Avren  |

**REPORT FROM EDUCATION AND LICENSING COMMITTEE (10:00 am – 10:15 am)**

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|---|-------------|----------|
| 10. Meeting Package from February 19, 2019  | Information | S. Heath |
| 11. Draft Meeting Minutes from February 19, 2019                                      | Information | S. Heath |
| 12. <b>RECOMMENDED MOTION:</b> Relicensing Education Program 2020 – 2022 Requirements | Decision    | S. Heath |

**REPORT FROM GOVERNANCE COMMITTEE (10:15 am – 10:30 am)**

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|---|-------------|---------------|
| 13. Meeting Package from February 20, 2019                        | Information | R. Gialloreto |
| 14. Draft Meeting Minutes from February 20, 2019                  | Information | R. Gialloreto |
| 15. <b>RECOMMENDED MOTION:</b> Amendments to Council Bylaw 3-8(4) | Decision    | R. Gialloreto |

**REPORT FROM FINANCE AND AUDIT COMMITTEE (10:30 am – 10:45 am)**

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|--|-------------|------------|
| 16. Meeting Package from February 21, 2019   | Information | E. Mignosa |
| 17. Draft Meeting Minutes from February 21, 2019   | Information | E. Mignosa |
| 18. <b>RECOMMENDED MOTION:</b> Delegated Financial Approval Authorities                              | Decision    | E. Mignosa |
| 19. <b>RECOMMENDED MOTION:</b> Unrestricted Surplus and Internally Restricted Funds Policy Statement | Decision    | E. Mignosa |
| 20. <b>RECOMMENDED MOTION:</b> Travel Expense Policy   | Decision    | E. Seeley  |

**\*BREAK\* (10:45 am – 11:00 am)**

**IN-CAMERA FUNCTIONING OF COUNCIL MEMBERS (11:00 am – 12:00 pm)**

**COUNCIL GROUP PHOTOGRAPH (12:00 pm – 12:30 pm)**

**\*\*LUNCH AND GUEST SPEAKERS\*\***

**GUEST SPEAKERS (12:30 pm – 3:00 pm)**

**12:30 pm – 1:00 pm**

Dave Moore, Executive Director, Licensing Education Programs, UBC Sauder School of Business

Kevin Arndt, Associate Director, Licensing Education, UBC Sauder School of Business

Devin Kanhai, Associate Director, Legal Education, UBC Sauder School of Business

**1:15 pm – 2:00 pm**

Darlene Hyde, Chief Executive Officer, British Columbia Real Estate Association

**2:00 pm – 3:00 pm**

Errol Samuelson, Chief Industry Development Officer, Zillow Group

**NEXT COUNCIL MEETING:** Monday, May 13, 2018

**ADJOURNMENT**