

## MODIFIED CORC PROCESS – Commencing April 2020

### Background

The Real Estate Council of British Columbia (“RECBC”) has published [guidelines to its consent order process, and meetings of the Consent Order Review Committee](#) (“CORC”).

Given current extraordinary circumstances, the RECBC intends to modify the current consent order review process, while attempting to remain as consistent as possible with the existing guidelines.

### Written Hearing

- CORC proceedings will be conducted in writing.
- Counsel for RECBC will prepare a summarizing memorandum for the CORC panel, consistent with past practice. That memorandum will be provided to the licensee or their counsel or representative (as the case may be) directly.
- Licensees will have an opportunity to supplement that memorandum by a brief memorandum of their own, which must be provided to the RECBC’s hearing coordinator (the “Hearing Coordinator”) ([hearings@recbc.ca](mailto:hearings@recbc.ca)) **within two weeks of receipt of Counsel for RECBC’s final version memorandum or no later than one week before the date of the CORC proceeding, whichever is earlier**, failing which it will not be included for consideration by the CORC panel.
- Licensees who have submitted a supplementary memorandum will be provided with an opportunity to present the memorandum to the CORC panel via video conference, during which the CORC panel may ask questions of the licensee.
- Should the CORC panel have any questions of the parties arising after the close of any oral presentation or at any other time, they will address them to the Hearing Coordinator, who will forward them to the parties for response. A party’s response must be delivered to the Hearing Coordinator within 1 week of receipt of the question(s) of the CORC panel. The Hearing Coordinator will deliver any response(s) to the CORC panel and the other parties. Any reply by a party to a response must be delivered to the Hearing Coordinator within 2 business days after receipt of the response. The Hearing Coordinator will deliver any reply to the CORC panel and the other parties.
- The CORC panel will deliver its decision respecting approval or rejection to the Hearing Coordinator.
- Should the proposal be approved, an order shall be signed and delivered to the Hearing Coordinator, who will deliver the order to the licensee or their representative and RECBC legal counsel.
- The CORC Guidelines will otherwise apply, with such minimal changes as are necessary to conform to this modification (*mutatis mutandis*).
- This modified process is in place until amended or replaced by RECBC.