

INSTRUCTIONS

1. Please complete all sections as indicated. Please print clearly.
2. If you are not currently licensed, or if you have not been licensed or registered as a director, officer or partner under the BC *Real Estate Services Act* in the last 90 days, you must include an original criminal record check with this information form. Please see www.recbc.ca/licensing/recordcheck.htm for further information.

PART A – DIRECTOR, OFFICER OR PARTNER INFORMATION			RECBC Use Only
Please indicate full legal name. <i>Initials are not acceptable</i>			File Number
Last name	First name	Middle name(s) <i>(initials are not acceptable)</i>	Approval date
Any previous legal names (e.g. maiden name), or other names by which you are or have been known			Approved by
Residential Address – Suite#/Street <i>(P.O. boxes are not acceptable)</i>			BCSC/Ins/FIC
City, Province		Postal code	Cond/Restrictions
Phone number <i>(include area code)</i>		Email address <i>(optional)</i>	

PART B – BROKERAGE INFORMATION
Full legal name of brokerage for which you are a director, officer or partner

PART C – BACKGROUND INFORMATION	
Place of birth	Date of birth MM/DD/YYYY
Are you a Canadian citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If you were born outside of Canada, indicate the date of your arrival in Canada	
If you resided outside of Canada for any period (other than noted above), indicate the dates and locations (country and, if applicable, state, province or territory) of those periods of residency	

PART D – INFORMATION RESPECTING REPUTATION AND SUITABILITY

<p>1. Have you ever been convicted of, or are you currently charged with, a criminal or other offence under a federal or provincial enactment, or under the law of any foreign jurisdiction? <i>If yes, attach a copy of the offence, date of offence and outcome, even if an absolute or conditional discharge has been granted. Conviction(s) for which you have received a pardon need not be disclosed. Note: Highway traffic offences resulting only in monetary fines or demerit points, or both, and charges initiated by a violation ticket as defined in the Offence Act or by a ticket as defined in the Contraventions Act (Canada), need not be disclosed. Impaired driving is a Criminal Code offence and must be disclosed. A Notice of Driving Prohibition under section 415 of the <i>Motor Vehicle Act</i> need not be disclosed.</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>2. Have you ever been subject to bankruptcy, insolvency or receivership proceedings? <i>If yes, attach full particulars, and in the case of a bankruptcy, please attach a copy of the discharge, or if not yet discharged, a copy of the list of secured and unsecured creditors.</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>3. Has any business of which you have been an owner, director, officer or partner, been subject to bankruptcy, insolvency or receivership proceedings during the period when you were owner, director, officer or partner? <i>If yes, provide full particulars.</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>4. Have you ever had any court orders or judgments made against you in relation to real estate services, a dealing in insurance, mortgages or securities, or misappropriation, fraud or breach of trust? <i>If yes, attach copy of court order or judgment.</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>5. Has any business of which you have been an owner, director, officer or partner, had any court orders or judgments made against the business, during the period when you were owner, director, officer or partner, in relation to real estate services, a dealing in insurance, mortgages or securities, or misappropriation, fraud or breach of trust? <i>If yes, attach copy of court order or judgment.</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>6. Have you ever been refused a licence, or held a licence that was suspended or cancelled, under real estate, insurance, mortgage broker or securities legislation in British Columbia or another jurisdiction, or have you ever been disciplined by a professional body? <i>If yes, provide full particulars including any action taken by the Real Estate Council of BC.</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>7. Are you the subject of an investigation or disciplinary proceedings under real estate, insurance, mortgage broker or securities legislation, or by a professional body, in British Columbia or another jurisdiction? <i>If yes, provide full particulars including any action taken by the Real Estate Council of BC.</i></p>	<input type="checkbox"/> Yes <input type="checkbox"/> No

PART E – CONSENT AND CERTIFICATION

Consent for verification of criminal record check

If required by the Council to provide a criminal record check pursuant to section 4-4(1)(h) of the Council Bylaws, I hereby authorize the Council to verify the accuracy of the criminal record check with the appropriate authorities. *Note: Any information the Council obtains through this consent will be used only for determining suitability for licensing under the Real Estate Services Act.*

Certification

I certify that I am a director, officer or partner of the above noted brokerage and that the information and statements contained in this application and any attachments are true and complete.

Name of director, officer or partner	Signature	Dated MM/DD/YYYY
Title or position		

Mailing Address Real Estate Council of British Columbia 900 – 750 West Pender Street Vancouver, B.C., Canada V6C 2T8	Enquiries Telephone: 604.683.9664 Toll-free: 1.877.683.9664 Fax: 604.683.9017 www.recbc.ca
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