

Please complete all sections as indicated. Please print clearly.

PART A – APPLICANT INFORMATION

Category of licence applied for (<i>check all that apply</i>) <input type="checkbox"/> Trading Services <input type="checkbox"/> Rental Property Management Services <input type="checkbox"/> Strata Management Services		RECBC Use Only File Number Approval date Approved by Cond/Restrictions
Full legal name of brokerage		
Trade name, if any, of the brokerage		
Brokerage address – Suite # / Street Address	City	Postal Code
Phone number for that office (<i>include area code</i>)	Fax number, or email address, for that office (<i>include area code</i>)	

PART B – INSTRUCTIONS

A brokerage renewal must be submitted at least 30 days before the licence expires, in accordance with section 2-13(2) of the Council Rules. If the brokerage will not be renewing its licence, please contact the Council office for complete requirements for winding up a brokerage.

Mailing address for delivery: The Council will use the brokerage office address for delivery of any notices required by the *Real Estate Services Act* unless you provide a different address for delivery on a separate sheet attached to this renewal form.

PART C – INFORMATION RESPECTING REPUTATION AND SUITABILITY

These questions only apply since the date of the brokerage's last application.

For any question for which the answer is "Yes", attach complete details as an exhibit.

1 Has the corporation or partnership been convicted of, or is it currently charged with, a criminal or other offence under a federal or provincial enactment, or under the law of any foreign jurisdiction?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2 Has the corporation or partnership been subject to bankruptcy, insolvency or receivership proceedings?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3 Has the corporation or partnership had any court orders or judgements made against it in relation to real estate services, a dealing in insurance, mortgages or securities, or misappropriation, fraud or breach of trust?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4 Has the corporation or partnership been refused a licence, or held a licence that was suspended or cancelled, under real estate, insurance, mortgage broker, or securities legislation in British Columbia or another jurisdiction, or has the corporation or partnership ever been disciplined by a professional body?	<input type="checkbox"/> Yes <input type="checkbox"/> No

PART D – VERIFICATION OF CORPORATE FILING

Pursuant to section 4-4(3)(b) and 4-6(3)(b) of the Council Bylaws, a brokerage must be in good standing with the B.C. Corporate Registry (i.e: all filings must be up to date). Please indicate the date of the last Annual Report filing made by this brokerage with the B.C Corporate Registry: _____

month and year

PART E – CERTIFICATION

I certify that I am a managing broker, director, officer or partner of the applicant for licensing, and that the information and statements contained in this application and any attachments are true and complete.

Name of applicant	Signature	Dated MM/DD/YYYY
Title or position		

Mailing Address Real Estate Council of British Columbia 900-750 West Pender Street Vancouver, BC Canada V6C 2T8	Enquiries Tel: 604.683.9664 Toll-free: 1.877.683.9664 Fax: 604.683.9017 www.recbc.ca lic@recbc.ca
--	--

Note: Please use a separate form for each applicant. Partial payments will not be accepted.

Name of licensee
Name of brokerage

FEES AND RELATED ASSESSMENTS

Individual Fees

- \$1660 First time Licensing Application
- \$1330 Licensing Renewal Application (\$1450 - renewal expiry dates March 31, 2018 & after)
- \$1360 Late Renewal (unlicensed less than 90 days from licence expiry)
- \$1660 Re-licensing Application (unlicensed for more than 90 days from licence expiry)
- \$230 Licence Transfer or Reinstatement Application
- \$230 Personal Real Estate Corporation Transfer
- \$230 Change of Licence Level or Category
- \$30 Individual Name Change

- \$660 \$630 Renewal Secondary Managing Broker Licence Application (\$750 - renewal expiry dates March 31, 2018 & after)

- \$ _____ Pro-rated licensing fee for Personal Real Estate Corporation (see www.recbc.ca for fees)

Brokerage Fees

- \$1860 \$1330 Renewal Licensing Application – Brokerage (\$1450 - renewal expiry dates March 31, 2018 & after)
- \$660 \$630 Renewal Licensing Application – Branch Office (\$750 - renewal expiry dates March 31, 2018 & after)
- \$230 Change of Licence Level or Category
- \$30 Name or Address Change

Other Fees

- \$ _____ (describe) _____

CREDIT CARD INFORMATION

Credit card #	Expiry date MM/YY	
Name on card (PRINT CLEARLY)	Cardholder signature	Date MM/DD/YYYY

Note: Licence fees and Compensations Fund assessments are not refundable after licence issuance. If the licence is surrendered in the first year of the two year licensing period, a refund of the second year errors and omissions insurance premium is available. If an application is withdrawn for any reason prior to licence issuance, the application fee will not be refunded.

FOR OFFICE USE ONLY PLEASE DO NOT WRITE IN THIS SECTION

Amount	Card Auth. #	Licence #
Rec. #	Date	

<p style="text-align: center;">Mailing Address</p> <p style="text-align: center;">Real Estate Council of British Columbia 900-750 West Pender Street Vancouver, BC Canada V6C 2T8</p>	<p style="text-align: center;">Enquiries</p> <p style="text-align: center;">Tel: 604.683.9664 Toll-free: 1.877.683.9664 Fax: 604.683.9017 www.recbc.ca lic@recbc.ca</p>
--	--