

Please complete all sections as indicated. Please print clearly.

**PART A – APPLICANT INFORMATION**

<b>Category of licence applied for</b> <i>(check all that apply)</i> <input type="checkbox"/> Trading Services <input type="checkbox"/> Rental Property Management Services <input type="checkbox"/> Strata Management Services		<b>RECBC Use Only</b> File Number  Approval date  Approved by  Cond/Restrictions	
Full legal name of brokerage			
Trade name, if any, of the brokerage			
Brokerage address – Suite # / Street Address		City	Postal Code
Phone number for that office <i>(include area code)</i>		Fax number, or email address, for that office <i>(include area code)</i>	

**PART B – INSTRUCTIONS**

**A brokerage renewal must be submitted at least 30 days before the licence expires, in accordance with section 2-13(2) of the Council Rules. If the brokerage will not be renewing its licence, please contact the Council office for complete requirements for winding up a brokerage.**

Mailing address for delivery: The Council will use the brokerage office address for delivery of any notices required by the *Real Estate Services Act* unless you provide a different address for delivery on a separate sheet attached to this renewal form.

**PART C – INFORMATION RESPECTING REPUTATION AND SUITABILITY**

These questions only apply since the date of the brokerage's last application.

For any question for which the answer is "Yes", attach complete details as an exhibit.

1 Has the corporation or partnership been convicted of, or is it currently charged with, a criminal or other offence under a federal or provincial enactment, or under the law of any foreign jurisdiction?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2 Has the corporation or partnership been subject to bankruptcy, insolvency or receivership proceedings?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3 Has the corporation or partnership had any court orders or judgements made against it in relation to real estate services, a dealing in insurance, mortgages or securities, or misappropriation, fraud or breach of trust?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4 Has the corporation or partnership been refused a licence, or held a licence that was suspended or cancelled, under real estate, insurance, mortgage broker, or securities legislation in British Columbia or another jurisdiction, or has the corporation or partnership ever been disciplined by a professional body?	<input type="checkbox"/> Yes <input type="checkbox"/> No

**PART D – VERIFICATION OF CORPORATE FILING**

Pursuant to section 4-4(3)(b) and 4-6(3)(b) of the Council Bylaws, a brokerage must be in good standing with the B.C. Corporate Registry (i.e. all filings must be up to date). Please indicate the date of the last Annual Report filing made by this brokerage with the B.C Corporate Registry: \_\_\_\_\_

month and year

**PART E – CERTIFICATION**

I certify that I am a managing broker, director, officer or partner of the applicant for licensing, and that the information and statements contained in this application and any attachments are true and complete.

Name of applicant	Signature	Dated MM/DD/YYYY
Title or position		

<b>Mailing Address</b> Real Estate Council of British Columbia 900-750 West Pender Street   Vancouver, BC Canada   V6C 2T8	<b>Enquiries</b> Tel: 604.683.9664   Toll-free: 1.877.683.9664   Fax: 604.683.9017 www.recbc.ca   lic@recbc.ca
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